



## EGERTON PRIMARY SCHOOL

### CHARGING AND REMISSIONS POLICY

#### **Introduction**

This charging policy has been compiled in accordance with Sections 449-462 of the Education Act 1996, which set out the law on charging for school activities in schools maintained by local authorities in England.

The Governing Body recognises the valuable contribution that the wide range of additional activities including clubs, trips and residential experiences can make towards pupils' personal and social education. The Governing Body aims to promote and provide such activities both as part of a broad balanced curriculum for the pupils of Egerton Primary School and as additional optional activities.

#### **Charges**

The Governing Body reserves the right to make a charge in the following circumstances for activities organised by the school:

- **Educational visits in school hours**

The hire of the coach to transport the children to and from school, the use of the visiting facilities and the expertise of guides if required. The board and lodgings element of the Years 2 and 6 annual educational residential visits.

- **Charging in kind**

The cost of materials or ingredients for the following subjects: D & T, cookery. The Governing Body may, if they wish, charge for ingredients and materials.

- **Payment of fees**

For individual and small group music lessons in school time, and for activities such as Multiflex sports coaching which take place after school. These are not part of the National Curriculum. The individual tutors/instructors will organise their own payments direct from parents.

- **General**

The Governing Body may, from time to time, amend the categories of activity for which a charge should be made.

- **Voluntary Contributions**

The Headteacher, with the approval of the Governing Body, may seek voluntary contributions for the benefit of the school or in the support of any school activity whether during or outside school hours, residential or non-residential.

Such contributions must, however, be genuinely voluntary and any request for contributions will make it clear that:

- there is no obligation to contribute.
- registered pupils at the school will not be treated differently according to whether or not their parents have made any contribution in response to the request.

If the activity cannot be funded without voluntary contributions the Governing Body or Headteacher will make this clear to parents at the outset. Should parents be reluctant to support the activity with voluntary contributions then it would be stated that if this was the case, the activity would not take place.

- **Remissions**

Where the parents of a pupil are in receipt of a qualifying benefit, which entitles their child to free school meals, the school will subsidise up to 50% of the cost of the educational visit. This is at the discretion of the Headteacher or Governing Body. The funds will be available from the LMS budget. The following are qualifying benefits:

- Income Support
- Income Based Jobseekers Allowance
- An income-related employment and support allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- The guarantee element of State Pension Credit
- Child Tax Credit, provided they are not entitled to Working Tax Credit

The remissions criteria outlined above are identical to the criteria for Free School Meals eligibility. The school strongly encourages any parent / carer, who is in receipt of such benefits, to claim their full entitlement. Proof of current entitlement to any of these benefits would need to be provided to the school in the event of a remission in charges being requested. Where the pupil is not in receipt of Free School Meals.

Any parent / carer experiencing difficulties in meeting any charges should discuss the matter in confidence with the Headteacher.

This policy/document was reviewed by:-

Signed..... Date:

Position.....

Signed..... Date:

Position.....

The next revision date is: .....